

Branch Booth Scheme Application Form (Form 1)



- Note : 1) Please use a separate application form for each roadshow.
2) Please complete front and back of this form and submit the documents required.
3) Please write clearly. Illegible or incomplete application will not be entertained.

Unit Trust Consultant's Particulars			
Team Leader's Name :		NRIC No.:	
Tier : (UTC-AS & above only)	UTC Code:	Servicing branch:	Contact No.:

Road Show / Event Details	
Venue and address :	
Date(s) of event:	Total no. of day(s):
Event Company and address :	
Contact person :	Contact No. :

If there is no booth rental subsidy involved (non-subsidy), please state as "NIL".

Booth Rental Subsidy		
Rental per day : RM	Total rental : RM	Rental subsidy(50%): RM

Promotional materials (please write down)	
	Total amount : RM

**For subsidy cases, RM30* worth of materials per day up to a maximum of RM300, whichever is lower, but not exceeding the rental subsidy amount.
*Compulsory RM10 for master prospectus.
For non-subsidy cases, RM10** worth of materials per day up to a maximum of 5 days or RM50.
Compulsory RM4 for master prospectus

<i>I have completed this form accurately and correctly, read , understood and agreed to be bound by the terms and conditions of BBS and any decision made by management.</i>	
UTC Signature :	Date :

List of Participating UTCs:

No.	UTC's Name	UTC Code	Servicing branch	Contact No.
1	[Team Leader]			
2	[Asst Team Leader]			
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

Checklist on documents required (please tick '√')

For subsidy cases <input type="checkbox"/> BBS Application Form (Form 1) <input type="checkbox"/> Offer letter / booking form <input type="checkbox"/> Approval letter to UTC (<i>for branch approval</i>)		For non-subsidy cases: <input type="checkbox"/> BBS Application Form (Form 1)	
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For Branch Use :

Checked / Verified by branch staff : _____	Approved/Recommended by SBM/BM/ABM: _____
Date : _____	Date : _____ <i>For application above SBM/BM/ABM's approving authority, to sign as recommending party</i>
Branch Recommendations/ Remarks (if any) _____	

For Head Office

Acknowledged by AOD staff / date : _____	Approved by HOD: _____
Reference No.: _____	Date : _____